

**RENTAL AGREEMENT**

Responsible Person \_\_\_\_\_

Address: \_\_\_\_\_

Phone # Work \_\_\_\_\_ Home \_\_\_\_\_ Alternate # \_\_\_\_\_

Facility rented: \_\_\_\_\_ Community House \_\_\_\_\_ room(s) requested \_\_\_\_\_ McNair Springs Pavilion

Purpose for rental: \_\_\_\_\_

Date requested: \_\_\_\_\_ Hours Needed from \_\_\_\_\_, \_\_M to \_\_\_\_\_, \_\_M

Charges quoted and due before event: \_\_\_\_\_

Date payment for rental was received: \_\_\_\_\_

**NO ALCOHOL OR DRUGS ARE ALLOWED ON CITY PROPERTY**

ASSUMPTION OF RESPONSIBILITY

I understand that I will be responsible for the well-keeping of the requested facility and that I can be held liable. This responsibility includes, but is not limited to, the following: clean up of and replacement of any items changed; conduct of attendees of planned event; locking of facility at conclusion of event.

\_\_\_\_\_  
SIGNATURE OF RESPONSIBLE PERSON

\_\_\_\_\_  
DATE

community center